

POLICY ON TEACHERS' SUPPORT GRANT

MADHAB CHOUDHURY COLLEGE, BARPETA



INTERNAL QUALITY ASSURANCE CELL, IQAC

Policy for Teachers' support grant

Excellence in the classroom, in the opinion of Madhab Choudhury College, Barpeta, is a result of study and efforts to improve the standards of instruction. Learning has become more accessible owing to significant improvements in the educational system on both a national and international level. Teachers now need to be more versatile, flexible, and adaptable as a result of these developments. Internal faculty members have access to platforms supplied by Madhab Choudhury College's well-designed Financial Support Policy that can help them advance their academic expertise.

Policy statement:

This initiative aims to help academic career advancement for faculty members. The objective is accomplished by providing financial aid to educators and encouraging them to attend conferences, workshops, seminars, and training sessions that are offered both in India and overseas. Knowledge exchange, academic advancement, increased collaborations, and networking would all benefit from this. Also, this promotes an environment that is favorable to academic learning. As a result of these interactions and interventions, teachers would be more effective on the job and personally, which would boost academic accomplishment on the part of individuals, institutions, and students.

Objectives:

1. To provide financial assistance as reimbursement to teaching staffs for the following:
 - a. Presenting papers in national and international seminar, conferences and symposium.
 - b. Participating in national and international workshops.
 - c. Providing financial assistance for joining Professional bodies.
2. To encourage teaching faculty members for participating in various national and internationally organized seminars, conferences, workshops and symposiums.
3. To foster and enhance the teaching profession's interest in research and learning.

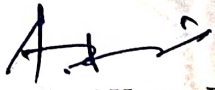
Guidelines:


The following rules have been developed:

All the teaching staff members who are on a permanent basis will be eligible for the grant under following circumstances:

1. The Seminar/Conference/Workshop/Joining Professional Bodies for which the reimbursement is applied should be of National or International platform.
2. The application must be supported with all the necessary documents, without which the application will be immediately rejected.
3. The amount of expenditure will be partially reimbursed i.e. 50% of the total registration fee/membership fee or maximum Rs. 3,000/- whichever is less.
4. The application will be duly assessed and evaluated by the selection committee and the decision of the committee will be final.

The policy on Teachers' support grant is adopted and implemented by IQAC, Madhab Choudhury College, Barpeta on 10.08.2019.


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Annexure

Format for submission of application for the financial support for attending seminar/conference/workshop/joining professional bodies

PART-A

1. Name of the applicant:
2. Sex: M/F:
3. Date of Birth:
4. Qualification:
5. Designation:
6. Department:
7. Address: Office:
 Residence:
 Email:
 Phone:
8. Financial Support applied for (✓) : Seminar/Conference/Workshop/Joining Professional Bodies
9. Teaching and Research Experience of the applicant:
 - (i) Teaching Experience:
 - (ii) Research Experience:
 - (iii) Publication: (whether the Publications have impact factor or not? Please mention details)
Paper Published:
Books Published:
(Please enclose the list of Papers and Books published)
Details of the seminar/conference/workshop for which the partial grant is applied:

Sl. No.	Name of participant	Name of co-participant	Title of the paper	Name of organising institute with address	Date & duration and title of the seminar/conference/workshop	Whether abstract published?	Whether proceedings published?

OR

10. Details of the Professional Body for which the partial grant is applied:

Sl. No.	Name of the Professional Body	Whether national or international	Any other relevant information

PART – B

11. Registration fee details:

- (i) Seminar/conference/workshop Mode (Online/Offline);
- (ii) Seminar/conference/workshop/membership fee:
- (iii) Whether accommodation provided or not:
- (iv) Whether TA/DA provided or not:
- (v) Whether oral or poster paper presentation:

12. Any other information which the teacher may like to give in support of his/her application:

The applicant must enclose the photocopy of the receipt of registration fee/Membership fee along with the presentation certificate.

Signature of the applicant

