



**MADHAB CHOUDHURY COLLEGE**

**মাধব চৌধুরী মহাবিদ্যালয়**

**ESTD. 1939**

**Affiliated to Gauhati University**

<b>Criterion 6:</b>	<b>Governance, Leadership and Management</b>
<b>Key Indicator: 6.1</b>	<b>Institutional vision and leadership</b>
<b>Metric Number: 6.1.2</b>	<b>The effective leadership is visible in various institutional practices such as decentralization and participative management.</b>



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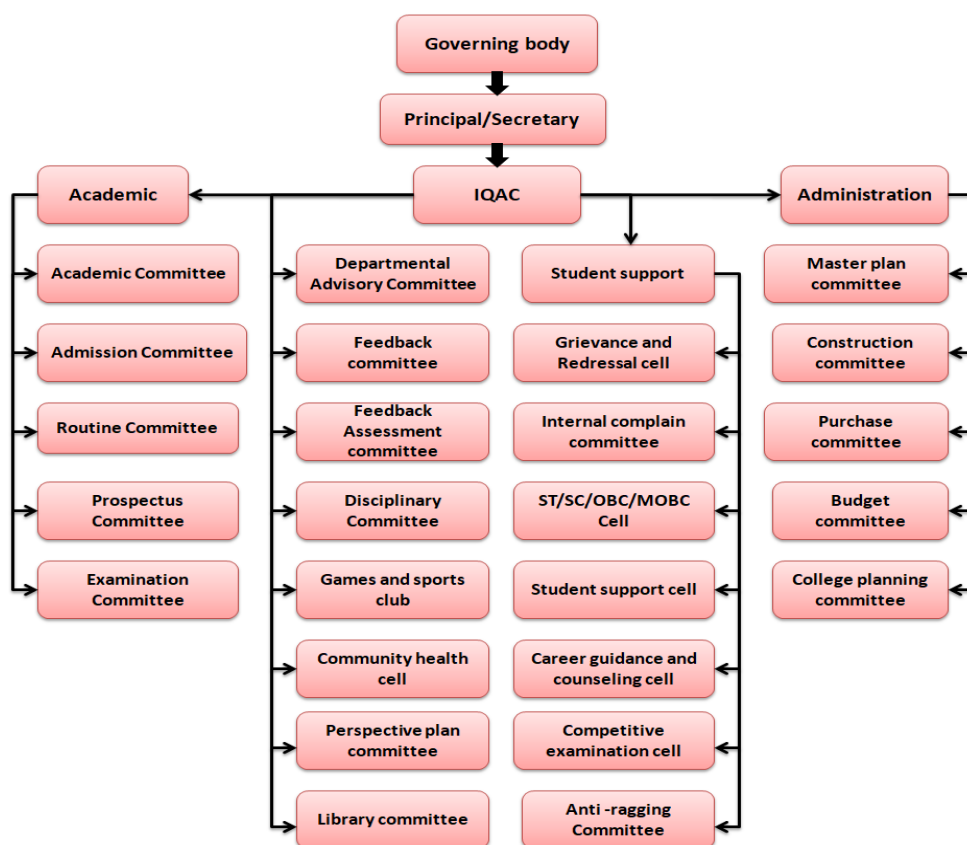
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Metric No:	Heading:
6.1.2	The effective leadership is visible in various institutional practices such as decentralization and participative management

Decentralization and participative management of the college can be illustrated as follows:



Co-Ordinator,  
Internal Quality Assurance Cell  
Madhab Choudhury College  
Barpeta



Principal,  
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DAC Meeting minutes of P.G. Department of Botany

07-08-2022  
(Tuesday)

A meeting is held today at 11:00 am in the department in presence of the following members with the below mentioned agenda -

1. Distribution of responsibility of the Sessional Exams of all semesters among the faculty members.
2. Miscellaneous.

Members present -

1. Kaberi Saikia Das
2. Dr. Dip K. Bhattacharyya
3. Dr. Eushah Ali
4. Dr. Arjun Athikari
5. Sonika Hazri
6. Tridip Baruah
7. Manalisha Saharia

Meeting resolves that -

① Responsibility of conducting sessional examinations of all semesters will be distributed among the faculty members.

② The Exam-in-charge will take the responsibility of preparing exam routine (if required), finalising and reproducing question papers, allotting invigilation duty (if required), allotting answer-scripts to be evaluated and maintaining the mark-sheet properly.

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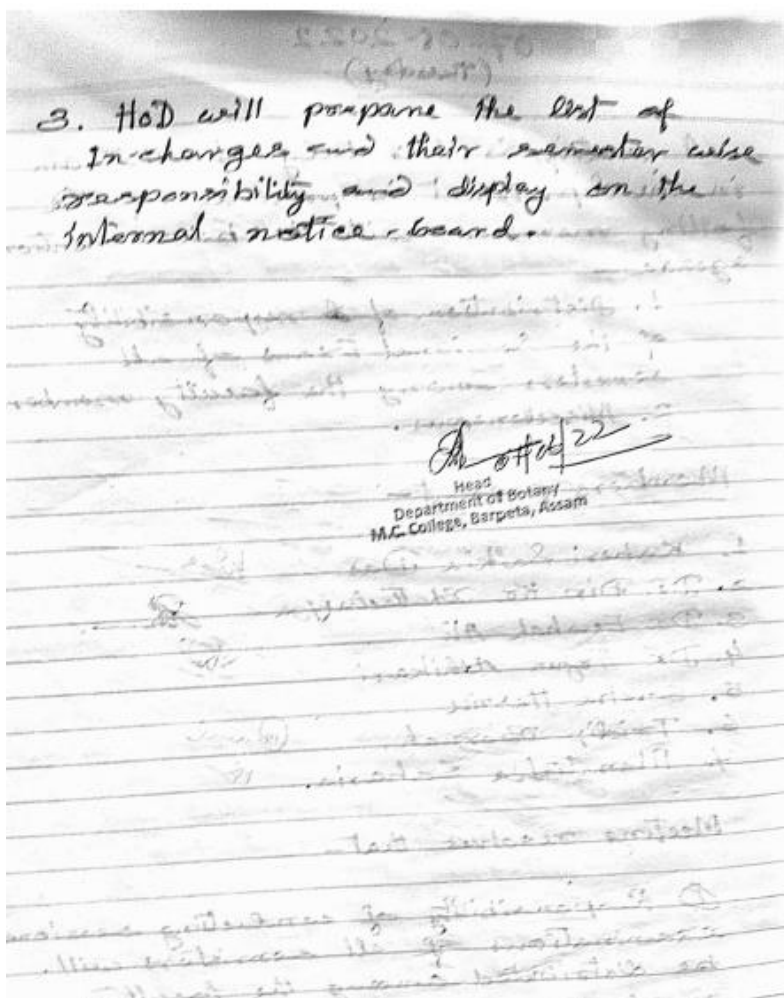
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Sessional Examination In-Charge  
P.G. Department of Botany  
M.C. College, Barpeta

Semester	Honours/Regular/PG	Name of In-Charge
<b>Odd Semester</b>		
B.Sc. 1 <sup>st</sup> Semester	Honours	Tridip Boruah
B.Sc. 1 <sup>st</sup> Semester	Regular	Dr. Arjun Adhikari
B.Sc. 3 <sup>rd</sup> Semester	Honours	Prof. Kaberi Saikia Das
B.Sc. 3 <sup>rd</sup> Semester	Regular	Prof. Manalisha Saharia
B.Sc. 5 <sup>th</sup> Semester	Honours	Dr. Dip Kr. Bhattacharjya
B.Sc. 5 <sup>th</sup> Semester	Regular	Dr. Arjun Adhikari
<b>Even Semester</b>		
B.Sc. 2 <sup>nd</sup> Semester	Honours	Prof. Manalisha Saharia
B.Sc. 2 <sup>nd</sup> Semester	Regular	Dr. Dip Kr. Bhattacharjya
B.Sc. 4 <sup>th</sup> Semester	Honours	Prof. Sneha Hasnu
B.Sc. 4 <sup>th</sup> Semester	Regular	Prof. Kaberi Saikia Das
B.Sc. 6 <sup>th</sup> Semester	Honours	Dr. Eushah Ali
B.Sc. 6 <sup>th</sup> Semester	Regular	Prof. Kaberi Saikia Das
<b>P.G. Classes</b>		
P.G. 1 <sup>st</sup> Semester	-	Dr. Eushah Ali
P.G. 3 <sup>rd</sup> Semester	-	Prof. Sneha Hasnu
P.G. 2 <sup>nd</sup> Semester	-	Prof. Tridip Boruah
P.G. 4 <sup>th</sup> Semester	-	Dr. Dip Kr. Bhattacharjya/ Dr. Eushah Ali

Head  
P.G. Department of Botany  
M.C. College, Barpeta  
Head  
Department of Botany  
M.C. College, Barpeta, Assam

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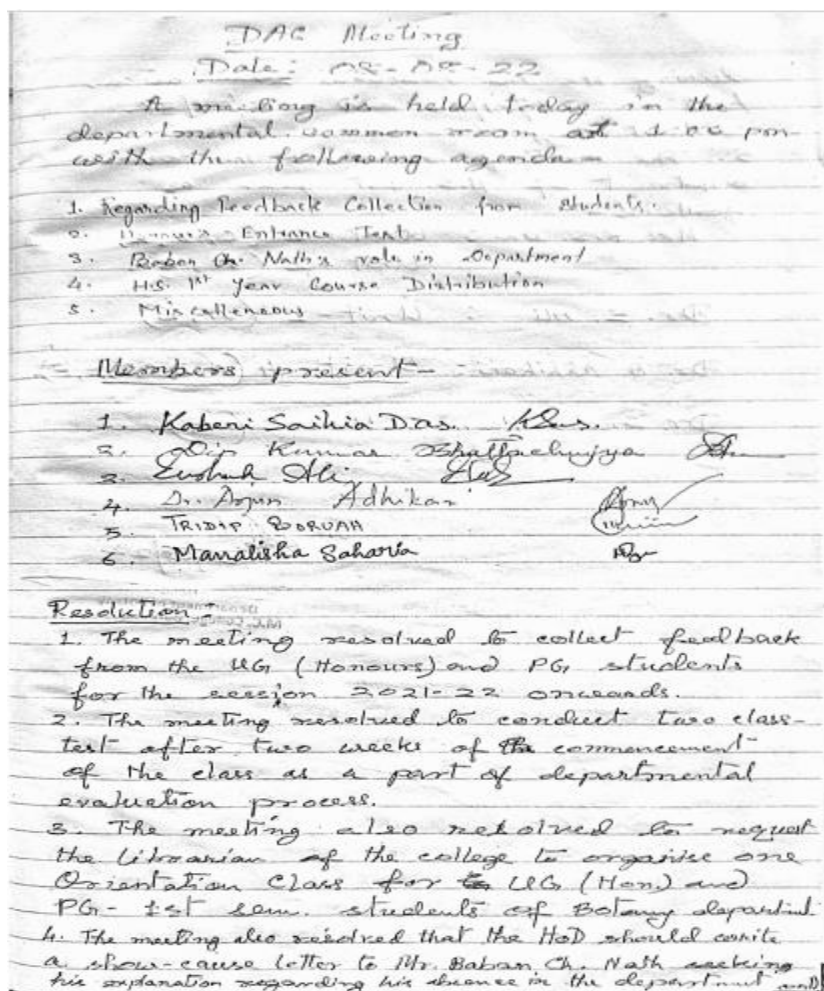
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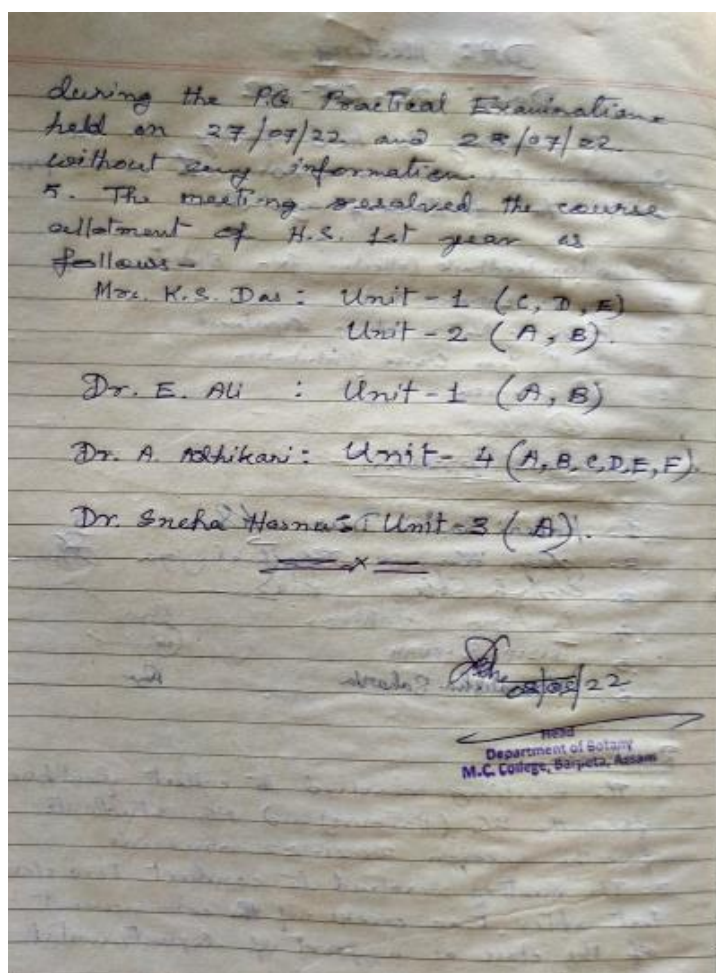
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Decentralization and participative management of the college: Proceedings of **Academic committee** regarding **new admission** for the session 2022-23, conduction of even semester **examination**, discussion on **NAAC** visit and **miscellaneous**.

Meeting of the HODs  
20.05.22

Agenda:-

- 1) Discussion on upcoming new admission.
- 2) Conduction of 2nd, 4th and 6th semester exams.
- 3) Discussion on NAAC visit.
- 4) Miscellaneous.

Members present:-

1. Malay Kumar Barman
2. Hom Barasue Chakraborty - History
3. Manima Kakati
4. Suman Deka
5. Harishar Deka
6. Gobinda Borah
7. Konchey Boragohin
8. Chiranjit Baruah
9. Ajit Kumar Goh
10. Sanjib Dassi
11. Bipin Bar
12. Parthasarathi Choudhury
13. Dip Kumar Bhattacharyya
14. Indrajyoti Roy Choudhury

Resolutions:-

- 1) The meeting resolved to form the Admission

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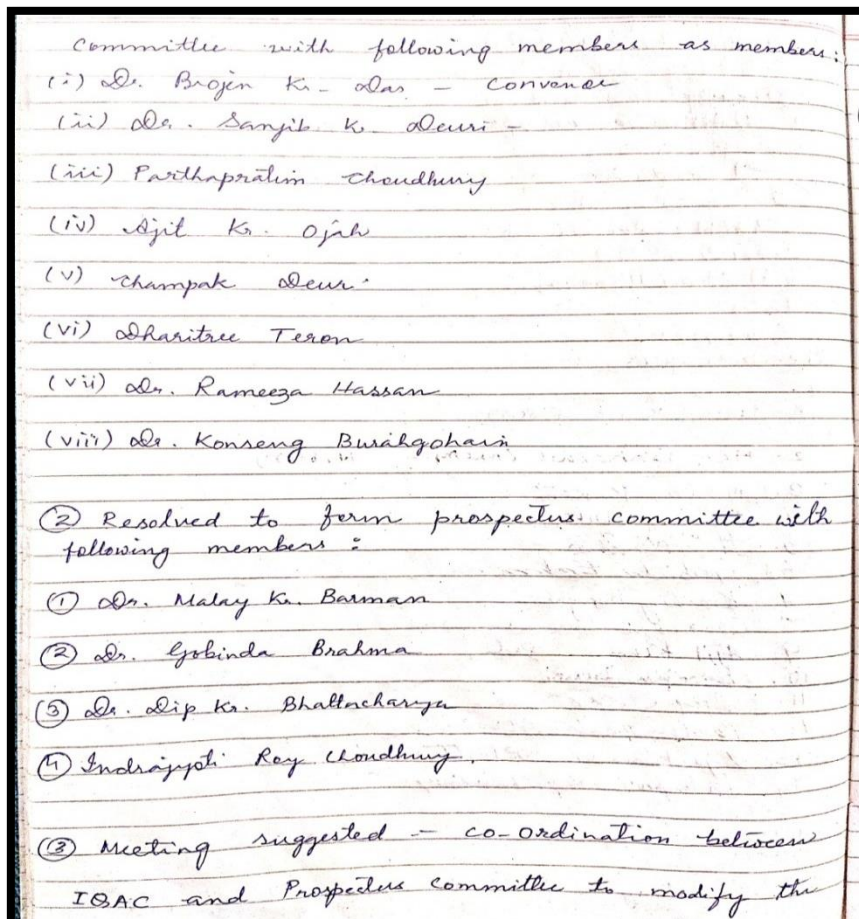
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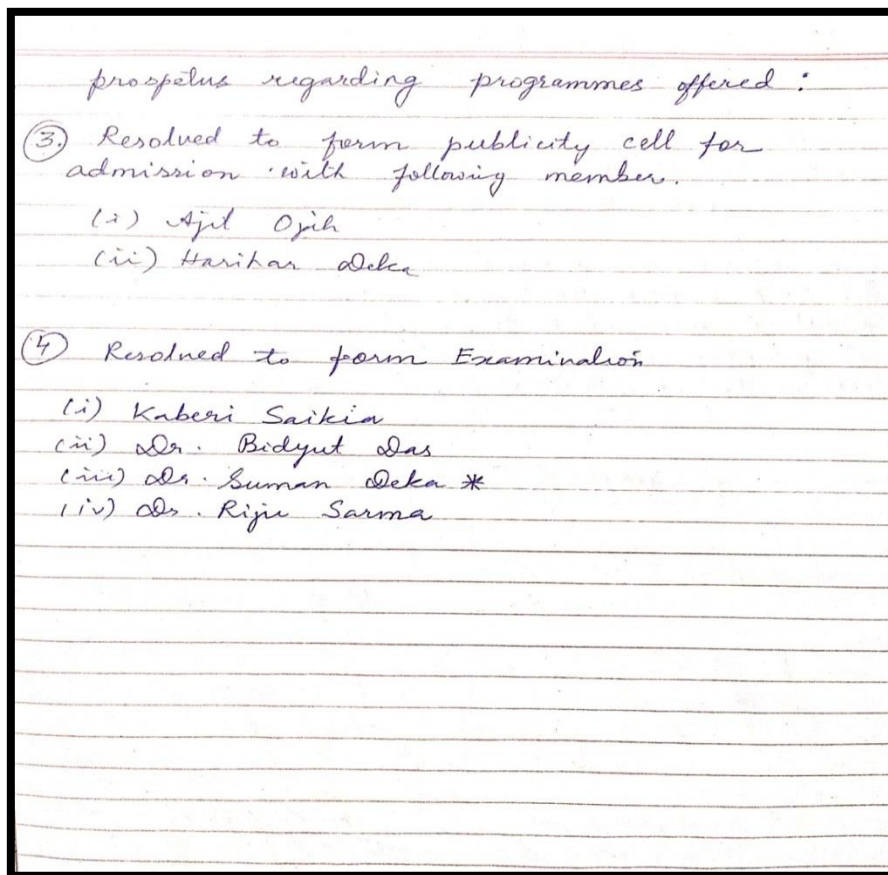
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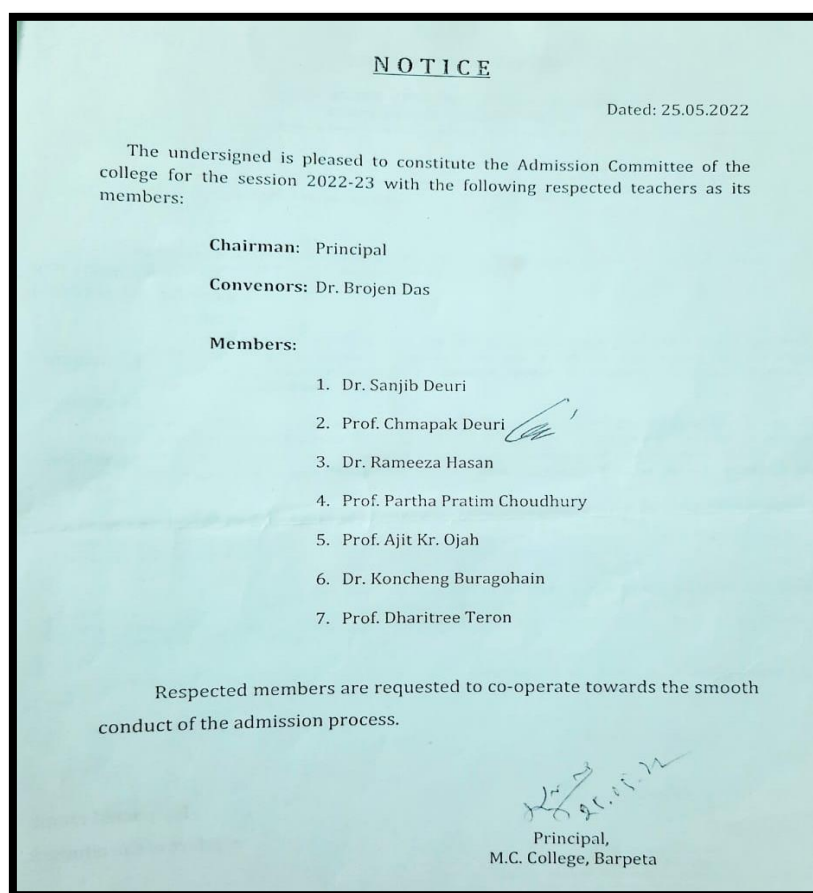
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Decentralization and participative management of the college can be illustrated as follows:  
Notice reflecting the constitution of **Admission committee** to conduct the under graduate admission process for the session **2022-23**.



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Reflection of Governance in tune with Vision and Mission: Teachers involved with the document verification of the students during the **admission process**.



  
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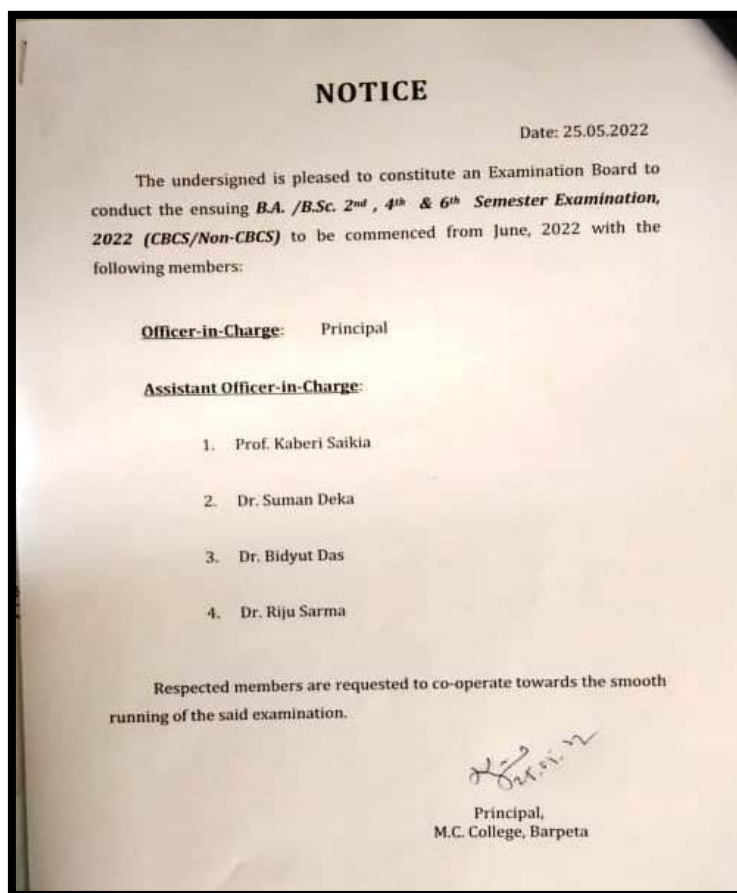
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Notice reflecting the constitution of **Examination Board** to conduct the under graduate semester examination.



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